

FAMILY SERVICE BUREAU  
Statement Month Ending September 30, 1961

	Budget Year 1961	Receipts Year 1961		
	Annual	9 Months	September	9 Months
Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Welfare Federation (requested \$89,540)	64,000.00	48,000.00	5,333.00	47,972.00
Turrell Fund	1,500.00	1,125.00	125.00	1,125.00
Income from Investments	7,500.00	5,625.00	802.63	4,912.70
Christmas Fund	4,300.00	3,225.00	358.33	3,225.00
Fee Service	4,500.00	3,375.00	443.25	3,075.45
Miscellaneous Income	50.00	37.50	0.00	5.00
Rental Income	230.00	172.50	60.46	(54.77)
	<u>\$82,080.00</u>	<u>\$61,560.00</u>	<u>\$7,122.67</u>	<u>\$60,260.38</u>
	<u>244.71</u>			
	<u>\$81,835.29</u>			

DISBURSEMENTS

	Budget Year 1961	Actual Year 1961		
	1 Month	9 Months	September	9 Months
Salaries - Social Workers	\$ 5,723.33	\$51,510.00	\$ 4,796.90	\$43,743.79
Salaries - Clerical Workers	1,193.33	10,710.00	1,001.00	8,662.36
Psychiatrist	250.00	2,250.00	300.00	2,250.00
Social Security	166.67	1,500.00	95.17	1,387.02
Services *	517.50	4,657.50	444.77	4,558.49
Dues & Contributions	239.58	2,156.25	720.75	2,175.25
Repairs Bldg., Equipt & New Equipt.	150.00	1,350.00	22.36	968.34
Retirement Fund	283.33	2,550.00	753.61	1,716.26
Cash Relief	20.83	187.50	0.00	222.00
Miscellaneous	405.00	3,645.00	211.46	2,360.08
	<u>\$8,949.57</u>	<u>\$80,516.25</u>	<u>\$ 8,346.02</u>	<u>\$68,043.59</u>

\* Light, heat, telephone, cleaning  
audit and bookkeeping services

Cash Balance      (\$ 18.31)

Nine months Disbursements	\$ 68,043.59
Nine months Receipts	60,260.38
Disbursements in Excess of Receipts	<u>\$ 7,783.21</u>

RECONCILIATION OF CASH FOR NINE MONTHS  
ENDING SEPTEMBER 30, 1961

Cash Balance on Hand - January 1, 1961		\$ (244.71)
Add: Cash Receipts shown on statement		60,260.38
Annuity payments advanced in 1960 by employer, repaid by employees in 1961 (adj)		490.09
Christmas Fund Cash not allocated		
Received in 1961	\$4,300.00	
Allocated - Jan. thru Sept.	<u>3,225.00</u>	1,075.00
Cash received from Turrell Fund	\$1,500.00	
Allocated - Jan.thru Aug.	<u>1,125.00</u>	375.00
Cash received from Capital Funds (net)		6,384.26
Cash received for F.S.A.A. Scholarships Fund		30.00
Dividends credited to checking a/c in 1961 clarified as 1960 income by accountants		103.00
H. J. Tax collected from employees		18.60
Less: Disbursements per statement		<u>\$58,491.62</u>
Cash Balance as of 8-31-61		<u>68,043.59</u>
Less: Annuity payments advanced by employer in 1961 not yet repaid by employees		<u>466.34</u>
Cash Balance - September 30, 1961		\$ ( 18.31)

BUDGETARY REQUIREMENTS FOR FAMILY SERVICE BUREAU  
COMMENCING JANUARY 1, 1962 to DECEMBER 31, 1962

RECAPITULATION

ESTIMATED EXPENDITURES	\$108,593.00
ESTIMATED INCOME	\$ 18,355.00

DEFICIT	\$ 90,238.00
REQUEST FROM WELFARE FEDERATION	\$ 90,238.00

*64  
26,000*

INCOME:	Actual Receipts & Expend. 1st 9 mos. Jan.thru Sept. 30, 1961	Estimated Receipts & Expend. last 3 mos. Oct. thru Dec. 31, 1961	Total Estimated Income & Expenses 1961	Proposed Budget for Calendar Year January 1 thru Dec. 31, 1962
Int. End. & Trust Funds	\$ 4,912.70	\$ 1,804.00	\$ 6,716.70	\$ 7,500.00
Rentals	172.50	57.50	230.00	230.00
Fee Service	3,075.45	675.00	3,750.45	4,500.00
Misc. Income (Gifts from Board)	5.00	45.00	50.00	50.00
Christmas Fund	3,225.00	1,825.00	5,050.00	4,575.00
Turrell Fund	1,125.00	375.00	1,500.00	1,500.00
	<u>\$12,515.65</u>	<u>\$4,781.50</u>	<u>\$17,297.15</u>	<u>\$18,355.00</u>
<u>EXPENDITURES:</u>				
<u>SALARIES: PROFESSIONAL</u>	\$ 45,993.79	\$ 17,290.70	\$ 63,284.49	\$ 70,000.00
<u>SALARIES: CLERICAL</u>	8,662.36	3,003.00	11,665.36	16,218.00
	<u>\$54,656.15</u>	<u>\$20,293.70</u>	<u>\$74,949.85</u>	<u>\$86,218.00</u>
Janitor's Service	1,395.20	451.00	1,846.70	1,850.00
Retirement-A.S.	1,716.26	1,407.00	3,123.26	3,400.00
F.I.C.A. Tax-A.S.	1,387.02	417.00	1,804.02	2,000.00
Tele. & Telegraph	1,264.00	305.00	1,569.00	1,650.00
Postage	109.08	165.92	275.00	275.00
Travel Expense	119.55	75.00	194.55	200.00
Auto Expense	191.25	90.00	281.25	480.00

<u>EXPENDITURES: CONT'D</u>	<u>Actual Receipts &amp; Expend. 1st 9 mos. Jan. thru Sept. 30, 1961</u>	<u>Estimated Receipts &amp; Expend. 1st 3 mos. Oct. thru Dec. 31, 1961</u>	<u>Total Estimated Income &amp; Expenses 1961</u>	<u>Proposed Budget for Calendar Year January 1 thru Dec. 31, 1962</u>
Fuel	\$ 370.00	\$ 230.00	\$ 600.00	\$ 650.00
Electric & Gas	259.29	150.00	409.29	450.00
Janitor's Supplies	35.28	14.72	50.00	50.00
Stationery-Record Forms, Etc.	340.16	209.84	550.00	550.00
Print.C.Pub., Etc.	400.00	50.00	450.00	450.00
A.P.P.R.	124.70	225.30	350.00	350.00
Annual Meeting Report	164.70	0.00	164.70	600.00
Literature	67.83	75.00	142.83	200.00
New Equipment	325.00	300.00	625.00	750.00
Repl. of Equipment	245.00	400.00	645.00	750.00
Repairs to Equipment	398.34	75.00	473.34	500.00
Insurance	176.16	200.00	376.16	850.00
Dues & Contributions	2,175.25	662.00	2,837.25	2,900.00
Exp. of Attend. Conf.	475.38	300.00	775.38	875.00
Auditing & Bookkeeping	1,270.00	390.00	1,660.00	1,660.00
Misc. Sundries	155.99	125.00	280.99	485.00
Cash Relief	222.00	200.00	422.00	450.00
	<u>\$68,043.59</u>	<u>\$26,811.98</u>	<u>\$94,855.57</u>	<u>\$108,593.00</u>

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HOST

Car Expense

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